



DOWN and CONNOR DIOCESAN TRUST

BISHOP'S RESIDENCE & CURIA OFFICE

VACANCY

ASSISTANT HOUSEKEEPER

An opportunity has arisen within our Housekeeping Team to recruit into the role of Assistant Housekeeper. Working closely with our Head of Housekeeping, you will be required to provide a reliable and efficient housekeeping service to include cleaning, shopping and cooking duties.

This role will support the Head of Housekeeping to ensure a pleasant, welcoming and clean environment for all visitors to the residence and Curia offices.

The terms are based on a permanent appointment for 35 hours per week.
Monday to Friday from 8.30 am – 4.30 pm.

Salary: Will be considered within the range of £24,500 to £26,500 gross per annum – commensurate upon experience.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: **job vacancies** and on the Community NI and nijos.com websites, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form.

We welcome applications from anyone who feels they meet the criteria as presented and are interested in playing an active role within the Diocese of Down and Connor.

Closing date for applications will be 12.00 noon on Monday 3 November 2025

Down and Connor Diocesan Trust is an Equal Opportunities Employer