



DOWN and CONNOR DIOCESAN TRUST

ST COLMCILLE'S PARISH

BELFAST

VACANCY

‘VOCATIONS SUPPORT OFFICER’

An exciting opportunity has arisen for the recruitment of a Vocations Support Officer to be based within St Colmcille's Parish, 191 Upper Newtownards Road, Belfast, BT4 3JB.

Reporting to the Director of Vocations, the role holder will be required to support, promote and sustain a culture of vocations across the Diocese of Down and Connor by co-ordinating outreach, communications, events and relationships that encourage discernment and prayer for vocations.
The role is mission-led, relational and outward-facing.

If you are an individual with excellent communication skills and the ability to deal with sensitive and confidential matters in a professional manner, then we see this as a unique opportunity for you to join the Down and Connor Diocesan Trust Team.

The terms are based on a permanent appointment for 20 hours per week. Flexible working pattern including some evenings and weekends. Hybrid working (parish, diocesan, and remote as appropriate and agreed with the Director of Vocations).

Salary: £15,600 gross per annum.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: **job vacancies** and on the Community NI and nijobs.com websites, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application Packs are also available from St Colmcille's Parish Office.

We welcome applications from anyone who feels they meet the criteria as presented and are interested in playing an active role within the Diocese of Down and Connor.

Closing date for applications will be 12.00 noon on Tuesday 10 February 2026

Down and Connor Diocesan Trust is an Equal Opportunities Employer